

January 2008
Earthquake drill & Safety awareness SBVC staff 01/10
Earthquake drill & Safety awareness SBVC clients 01/10
Neighborhood awareness: attitude is everything SBVC clients 01/18
Client Sensitivity w/Witherspoon SBVC staff 01/25
Wheelchair Lifting (Van E-250) SBVC 01/31
February 2008
Expungement Workshop HRC SBVC staff 02/13
Managing Diabetes in day services SBVC staff 02/15
Seizure Training SAP staff 02/20
How to motivate your Employees SBVC management 02/21
Federal/state basic payroll tax seminar SBVC accounting 02/22
Sign Language SBVC staff 02/27
March 2008
SIR SBVC mobile coaches 03/01
Completing Monthly Progress Reports Voc. Specialists 03/06
SIR SBVC mobile coaches 03/07
Workplace Violence Policies & Procedures SBVC hab team 03/13
5 star safety (Zenith Insurance) SBVC managers 03/14
5 star safety (Zenith Insurance) SBVC managers 03/15
Establishing Boundaries & Work relationships w/clients Job coaches 03/15
Workplace Violence Policies & Procedures Sap Instructors 03/16
Workplace Violence Policies & Procedures SBVC 03/16
Workers Comp. (Zenith) SBVC managers 03/21
Changing role of accounting manager - SBVC CFO 03/22
Time & Motion training - SBVC managers 03/22
Sexual Harras./Role of Privacy Off./HIPAA/Client rights A1 office 03/27
Licensing Procedures SBVC managers 03/28
HR training Discrimination/Sexual harrasment
April 2008
Sexual Harras.WTC 4/16
Case Note Documentation 4/17
Sexual harrasment 4/6
Seizure management 4/6
Sexual Harassment 4/17
Professional Assault Crisis Training 4/18-19
Professional Assault Crisis Training - Restraint 4/20
May 2008
Transportation 5/8
Dementia and Developmental Disability 5/24
June 2008
Prevent Motor Vehicle Accidents 6/27
Client Rights 6/25
July 2008
PSA Reporting Teaching Procedures 7/2
PSA Billing Procedures 7/3
Basic English Proficiency Mobile Job Coaches 7/5
CPR & First Aid Training 7/5
Professional Assault Crisis Restraint SAP Instructors 7/9
ARC Pro Act Preventive Management of Assaultive Behavior 7/9

Preventing Summer Heat Illness SAP Instructors 7/10
HRC - Special Incident Reporting and APS 7/10
ARC Pro Act Preventive Management of Assaultive Behavior 7/11
ARC Pro Act Preventive Management of Assaultive Behavior 7/12
Health & Safety Heat Alert SAP Instructors 7/17
Basic English Proficiency SEP Mobile Coaches 7/19
Psychotropic use in the Developmentally Disabled SAP Instructors 7/26
Family Nutrition - Food Services HRC 7/26
Basic English Proficiency SAP Instructors 7/26
Activity Schedule Software Training SAP Instructors 7/31
August 2008
CPR & First Aid Training 8/1
S.I.R. Reporting and Documentation SAP Instructors 8/8
Special Incident Report & Documentation SAP Staff 8/10
Orientation New Hires 8/13
Universal Precautions SAP Staff 8/20
CARF Training 8/21
Heat Alert Training Mobile Crew Coaches 8/22
Sexual Harassment Training SEP Mobile Crew 8/23
HRC Progress Notes Training 8/28
Crime Reduction 8/29
Frequently Prescribed Client Medications SAP Instructors 8/30
Introduction to Positive Behavior Management SAP Staff 8/31
September 2008
CPR & First Aid Training 9/5
Behavior Modification Training SAP Staff 9/11
Dept. of Rehab. LBC SEP Manager/Case manager Training 9/12
Basic skill for Floor Supervisors WTC 9/18
Zee Medical Management of Seizures Direct Care Staff 9/19
Prevention and Treatment of Constipation 9/25
Safe Lifting Procedures Cartridge Recycling Crew 9/27
Code of Ethics SAP Instructors 9/28
October 2008
CPR & First Aid Training 10/1
Prevention of Pica Behavior SAP Instructors 10/4
Designing and Managing Quality Business Performance Infor. - CARF 10/3
Pica Training SAP Instructor Group 1 10/8
Pica Training SAP Instructor Group 2 10/9
Pica Training SAP Instructor Group 3 10/10
Strategic Positioning - CARF 10/16
Ethical Rights & Responsibilities Interwork Institute 10/17
Passenger Assistance Safety & Sensitivity SAP Instructors 10/24
Creating Client Center Activities 10/25
November 2008
Community Assistance & Sensitivity Training Part 2 11/1
First Aid For Minor Wounds SBVC Clients 11/5
First Aid For A Choking Adult SBVC Clients 11/5
First Aid for Adults Who Stop Breathing SBVC Clients 11/5
Eight Steps to Lock Out Hazardous Energy SBVC Clients 11/5
First Aid for Heatstroke SEP Clients 11/5
Immigration Law Seminar Complete Insurance 11/6
First Aid for Eye Injuries SBVC Clients 11/6

Safety Belts Can Save Your Life SBVC Clients 11/6
CPR & First Aid Training 11/7
Your Rights SBVC Clients 11/8
Sign Language SAP Instructors 11/14
Interwork Instit. Empl. Relationship Develop. & Posit. Placement 11/14
Behavior Modification Training Part 3 SAP Staff 11/15
Mandated Reporting Procedures A1 Office 11/19
Client Supervision & Safety Procedures Mobile Crews #1 11/28
First Aid For Minor Burns SEP Clients 11/30
Alcohol & Other Drugs Affect Safety SEP Clients 11/30
Driving in Bad Weather SEP Clients 11/30
Golden Rule of Safe Driving SEP Clients 11/30
Client Supervision & Safety Procedures Mobile Crews #2 11/30
December 2008
Vehicle Maint. Packaging Plus Drivers 12/3
Standard of Conducts So. Cal Portofino Coaches 12/4
Vehicle Maint. Mobile Crew Drivers 12/4
CPR & First Aid Training 12/5
Entering and Exiting Van Safety SAP Instructors 12/5
Vehicle Inspection and Safety Training SAP/SEP 12/6
Client Supervision and Safety Discussion WTC/SEP/SAP 12/13
Clients Keeping Safe in the Community WTC Clients 12/14
Follow Up Safety & Supervision Discussion WTC/SEP/SAP 12/19
Clients Staying Safe on the Bus WTC Clients 12/21
Clients Staying Safe at Home WTC Clients 12/28